



## **THE PENNINE AND SCOTTISH FRENCH BULLDOG ASSOCIATION**

### **1. AIMS:**

To promote the interests of the French bulldog and its enthusiasts and to promote knowledge and understanding of the Breed throughout Scotland and Northern England.

To encourage the participation in and organise activities amongst French Bulldog Owners and enthusiasts, including breed specific shows, rallies, match meets, educational seminars and social events. To encourage the involvement of young people in the breed.

To promote the health and welfare of the French bulldog through ethical breeding and ownership practises and by means of the French Bulldog Health Scheme.

To encourage the application of The Good Citizens Scheme amongst French Bulldog owners.

### **2. RULES :**

The rules of the club shall be binding upon members and shall not be altered or varied except by the proceedings of an Annual General Meeting or a Special General Meeting of the club. Notice of a General Meeting convened for the purpose of alteration of the rules shall be given in writing to the Secretary at least 21 days before such meeting and it shall be the duty of the Secretary to inform each member of the club of the proposed alteration or new rules at least 14 days before the said meeting. No addition, alteration or amendment to those rules passed at an Annual General Meeting or Special General Meeting shall become effective until after the Kennel Club has finally approved the addition, alteration or amendment. New rules or amendments introduced specifically to meet Kennel Club requirements shall be adopted immediately and be included in the Club's constitution with effect from the Club's annual meeting.

#### **A. CLUB ACCOUNTS**

A bank account shall be opened in the name of (proposed new club) into which all the revenue of the club shall be paid and from which withdrawals shall only be made on the signature of two or more Officers.

The financial year shall commence on the 1<sup>st</sup> January and end on the 31<sup>st</sup> December.

The accounts of the club shall be certified annually by one qualified accountant or two unqualified individuals with accountancy experience appointed by the Committee except if otherwise requested by the Kennel Club. A copy of the statement of accounts shall be made available to each member prior to the Annual General Meeting.

## **B. CONSTITUTION**

The club shall consist of Patrons, a President, Chairman of Committee, Vice Chairman of Committee, Honorary Secretary, Honorary Assistant Secretary (when appropriate) , Honorary Treasurer and an unlimited number of members.

**Members** A list of members names and addresses shall be kept by the Honorary Secretary and be open to inspection by members and by the Kennel Club at all reasonable times.

Candidates for membership will either a) complete an application form (approved by the committee for this purpose) and be proposed by an existing member and seconded by another member of the club or b) submit a letter of application detailing their involvement with French Bulldogs and their reasons for wishing to become a member. The Committee at its next meeting shall consider such applications and may give approval for membership by majority vote.

**Annual Subscription** There shall be an annual subscription payable on 1<sup>st</sup> January each year as a membership fee of such a sum that members shall decide upon by resolution of a General Meeting and which will be notified to the Kennel Club. Joint membership, for which a subscription shall also be set by the members, shall cover husband and wife and applicants who share the same address. Members elected after the 1<sup>st</sup> October shall not be required to renew their subscription for the next calendar year.

No form of payment or donation other than the annual subscription shall entitle any person to become a member.

Failure to pay by the 28<sup>th</sup> February for any reason will deprive the member of voting rights for that year and at the discretion of the Committee may also involve erasure of the member's name from the list of members.

**Committee** The management of the club shall be by a committee of not less than 12 members and not more than 18 members of the club. Members of the committee shall be elected by a vote of the members of the Club cast by a secret ballot at the Annual General Meeting or Special General Meeting of the club.

Committee members will serve a three year term at the end of which they will be eligible for re-election. The Committee may fill any vacancy that occurs mid-term provided that such a committee member submits themselves for election at the next Annual General meeting.  
.Such co-opted members shall have voting rights.

Spouses/partners may not serve simultaneously on the Committee.

Any committee member missing three consecutive committee meetings shall cease to be a member of the committee. However, in extenuating circumstances the Committee may exercise its discretion over the application of this rule.

The Committee shall have the power to deal with any question relating to the management of the club not provided for in these rules.

**Chairman and Vice Chairman of Committee** Will be appointed annually by the members at the Annual General Meeting.

The Chairman will preside at all Committee meetings but if absent, the Vice Chairman will preside. If both are absent the Committee will elect a Chairman for that meeting. In the case of equal votes at a Committee meeting the Chairman will have a second or casting vote.

**Honorary Secretary, Honorary Treasurer and Honorary Assistant Secretary (when applicable)** These positions are to be appointed every three years by the members of the association either by secret ballot at the Annual General Meeting or postal ballot to be opened at the Annual General Meeting. The Honorary Secretary (HS) will have overall administrative responsibility for the club. The HS will enter a report of all business transacted at meetings in a minute book.

The Honorary Treasurer (HT) will ensure that an acceptable system of accounts is maintained providing a complete record of the Club's income and expenditure.

No one individual may perform the duties of both HS and HT offices. More than one person from the same household may not hold these two appointments.

The Honorary Secretary and Honorary Treasurer need not be members of the club. The Honorary Secretary and Honorary Treasurer need not be members of the Committee.

Where the Officers are members of the club and of the Committee they will have the same voting rights as any other Committee member.

Where the Officers are not members of the club and/or Committee they shall be without a vote.

**President** The President shall be elected for two years by a vote of members cast by Secret ballot at the Annual General Meeting or Special General Meeting and shall be eligible for re-election. The President may attend committee meetings but without a vote.

**Patrons** The committee may elect individuals as patrons in order to confer the club's greatest honour on those who have done much for the breed or the club. Election by the Committee is for life.

## **C. MEETINGS**

**Annual General Meeting (AGM)** The Annual General Meeting is to be held at a time and place decided by the Committee to receive the Chairman's report, The Honorary Secretary's Report and the Club's financial statement and to elect the Committee and the President in accordance with rule 5.

Eight members shall form a quorum but a minimum of 25 members must be present before it is permissible to alter the rules.

At least four week's notice shall be given to every paid-up member of the club indicating the closing date for nominations and agenda items. Notice may be given either in writing (letter and/or E=Mail) or by notice in the canine press (Dog World/ Our Dogs).

No business shall be transacted at an AGM unless notice thereof appears on the Agenda with the exception of routine matters or those which in the opinion of the Chairman are urgent.

**Special General Meeting (SGM)** The Committee shall at any time, upon a requisition in writing signed by 10% of the members that specifies the business for which such a meeting is required, summon a SGM of the club. No other business other than that detailed can be discussed. If the Committee fails to call such a meeting within fourteen days after said requisition, those signing the requisition may call a meeting jointly. A quorum shall equal the number signing.

The Committee is empowered to call a SGM at its own discretion. A quorum shall equal 50% of the Committee.

**Committee Meetings** These may be held as often as is deemed necessary but at least 3 per annum must be held. Fourteen days notice must be given and four Committee members shall form a quorum.

**Sub-Committees** The Committee may form Sub-Committees and may co-opt both club members and non members. The Chairman and Vice Chairman shall be ex-officio members of all Sub-Committees and will have voting powers.

**Voting** Members shall have the power to vote on all such matters as may be put to the vote by the Officers of the club at a General Meeting or on any other occasion. Proxy voting shall not be permitted at any meeting. Joint members will be entitled to individual votes.

## **D. EXPULSION OF MEMBERS**

Any member who shall be suspended under Kennel Club rule A42j(5) and / or disqualified under Kennel Club rule A42j(9) shall ipso facto cease to be a member of the club for the duration of the suspension and/or disqualification.

If the conduct of any member shall in the opinion of the Committee of the club be injurious or likely to be injurious to the character or interests of the club, the Committee of the club may, at a meeting the notice convening of which includes as an object the consideration of the conduct of the member, determine that a SGM of the club shall be called for the purpose of passing a resolution to expel him/her.

Notice of the SGM shall be sent to the accused member giving particulars of the complaint and advising the place, date and hour of the meeting that he/she may attend and offer an explanation. If at the meeting a resolution to expel is passed by a two thirds majority of the members present and voting, then his/her name shall forthwith be erased from the list of members and he/she shall thereupon cease for all purposes to be a member of the club, except that he/she may within two calendar months from the date of such meeting appeal to the Kennel Club upon and subject to such conditions as the Kennel club imposes.

If any member is expelled for discreditable conduct in connection with dogs, dogs shows, trials or competitions, the club must report the matter in writing to the Kennel Club within seven days and supply any particulars required.

## **E. CUPS AND TROPHIES**

All cups and trophies presented to the club shall become the sole property of the club, the donor having made the said cup or trophy a gift to the club. The Committee has the right to alter the conditions and objects of the cup or trophy should it be in the interests of the breed and club. Cups and trophies will only be awarded to fully paid-up members of the club.

## **F. DISPOSAL OF ASSETS**

In the event of the club being defunct or wound up all assets after defraying the club's expenses or debts shall be disposed of by the Committee at its discretion. An appointee of the Committee shall furnish the Kennel Club with a final statement of audited accounts with a record of the disposal of the property within six months of the club being wound up. The persons named as officers and the Committee of the club of the last Return furnished to the Kennel Club will be held responsible by the Kennel Club for the proper winding up of the club.

## **G. LIABILITY**

No member or officer of the club shall incur any kind of liability in the name of the club. Only the Honorary Secretary or Honorary Treasurer shall incur such liabilities with the authority of the Committee, and no member shall make use of the title of (proposed new French Bulldog club) for the purpose of private advertisement or personal letters without the written permission of the club.

## **H. RULING BODY**

The Kennel Club shall be the final authority for interpreting the Rules and Regulations of the club in all cases relative to canine or club matters.

**I.** The club shall not join any federations of societies or clubs.

**J.** No person while an undischarged bankrupt may serve on the Committee or hold any office or appointment within a Kennel Club registered society.

## **K. ANNUAL RETURNS**

The officers acknowledge that during the month of January each year the Maintenance of Title fee will be forwarded to the Kennel Club whether by the Honorary Secretary or by Direct Debit for continuance of registration, and that by 31<sup>st</sup> July of each year other Returns as stipulated in the Kennel Club regulations for the Registration and Maintenance of Title of Societies and Breed Councils and the Affiliation of Agricultural Societies and Municipal Authorities will be forwarded to the Kennel Club.

The Honorary Secretary will include with these Annual Returns a list of all club members with their addresses. The Officers acknowledge their duty to inform the Kennel Club of any change of Secretary which may occur during the year.

## **L. JUDGING LISTS**

Judges's Lists prepared in accordance with prevailing Kennel Club practise shall be included in the Club's Annual Returns to the Kennel Club. The club reserves unto itself the right to produce its own list of judges.

**A1 List** All persons whom the club would support and who have been previously approved by the Kennel Club to award Challenge Certificates in the breed and have carried out the appointment.

**A2 List** All persons who are deemed ready to award Challenge certificates in the breed and fulfil the requirements of the A3 list and have been approved by the Kennel Club on the A2 list but have not yet carried out their first appointment.

**A3 List** All persons whom the club would support to award Challenge Certificates in the breed who meet the club's criteria for inclusion on the A3 list but who as yet have not been approved by the Kennel Club for inclusion on the A2 list.

**B List** Those persons whom the club would support to judge the breed without challenge certificates and who meet the club's criteria for inclusion on the B list.

**C List** Those persons who the club would support to judge the breed without Challenge Certificates and who meet the club's criteria for inclusion on the C list.

## **M Code of Ethics**

The Club adopts the Kennel Club code of ethics which may be amended at an AGM or SGM with due notice of proposed amendments at that meeting. Any amendments are subject to KC

approval. Members agree to abide by the code of ethics. Breach of the provisions of the Code of Ethics may result in expulsion from club membership and/or disciplinary action by the Kennel Club and/or reporting to the relevant authorities for legal action as appropriate.